

2020 CSAS Annual Board Meeting Minutes

Date: August 24th, 2020 from 9 AM to 4 PM

Video: Board meeting was conducted via teleconference with GoToMeeting

Members present: Chris George (President), Keith Roush (Secretary/Treasurer), Art Mears (arrived 25 minutes late), Jeff Deems, Tom Ryan, Frank Kugel, Dave Kanzer, and Jeff Derry (Executive Director)

Absent: Heidi Steltzer. Marti Whitmore was present about 45 minutes during the director's report and absent the rest of the time.

9:08AM MEETING CALLED TO ORDER, DETERMINED THAT QUORUM IS ESTABLISHED

AGENDA

- Kanzer suggested item #5 ai, put under review under evaluation of director.
- Frank welcome, board action required after consent resolutions received previously?

RYAN MOVES TO APPROVE AGENDA, WITH KANZER COMMENTS. GEORGE SECONDS, APPROVED UNANIMOUSLY.

2019 MEETING MINUTES

- Kanzer, bottom of Page 1, "x" "amount to spend", not good for final minutes, edit? Deems suggest putting entire Ryan email section in quotes and indent. Kanzer, change to "amount to be determined".
- Kanzer, minutes, remove questions, less open ended. Keep minutes professional, more specific language. Describe discussion, needs to inform future leaders. Outcome was...
- Kanzer, likes action items in red, different formatting. keep action items in minutes can so can review, archived, for following year.
- Kanzer and Ryan will work with Derry to edit 2019 minutes (**action item**).

ROUSH MOVES TO APPROVE 2019 MEETING MINUTES AS EDITED ABOVE. GEORGE SECONDS. APPROVED UNANIMOUSLY BY SHOW OF HANDS OR SAYING AYE.

WELCOME FRANK KUGEL TO BOARD

- Frank introduces himself.

ROUSH MOVES TO ELECT KUGEL TO BOARD, RYAN SECONDS. APPROVED UNANIMOUSLY BY SHOW OF HANDS OR SAYING AYE.

EXECUTIVE DIRECTOR'S REPORT

- Derry reviewed 2019 board meeting action items. Discussed actions taken.
- Reviewed insurance coverage and waiver. Whitmore concluded we have adequate coverage. She created waiver form for volunteers.
- Kanzer suggested reaching out to Nathan Fey with CO outdoor recreation.
 - Roush and Derry to look into touring outdoor industry folks in SBB. VF Corporation located in Denver for example. Have them leave with an action item. Deems, engage the sustainability program? Roush, individual companies will create actions from there. Kanzer, reach out to Nathan Fey, to reach out to CO outdoor organization.
 - Roush and Derry to follow up on outdoor tours. Reach out to Nathan (**action item**).
- Reviewed accounting audit, Derry's accountant, Ron Graham, is doing audit.
- Reviewed tower condition testing at Senator Beck and Putney
 - Follow up on tower audit (**action item**).
 - Deems to sign waiver (**action item**).
 - Create sign prohibiting people climbing tower (**action item**).
- Reviewed personnel, time, costs, plans
- Reviewed research in SBB, journal articles. SnowEx data is being used more and more
- Grants
 - Updated board on BoR, Behery's, Watersmart grant. Deems suggested considering the DERC work that CSAS does so that the tool that the BoR study produces brings in DERC and the dust-on-snow runoff classification matrix. Or make it project for Steven F. students.
 - Discussed the use of the phrase "non-traditional" in the BoR grant application.
- Informed board of station maintenance status (all good) and cancellation of plant survey for this summer.
- Reviewed snow school and UCCS school this past year, big successes
- Review of yearly website usage
 - Down a bit from last year
 - Discussed addition of avalanche page to website. Mears to review
- Finance
 - Financial report to board for FY 2019/20. Director reviewed P&L Standard document. Mentioned cancelled CWCB grant, GMUG funding. Mentioned PPP grant.
 - Discussion ensued of health of finances in general in an age of COVID.
 - Derry: Make or break for budget for next year is the Zoe C at CRREL funding.

- What would need to be cut from budget if COVID greatly reduced income?
- Deems: Better to assume no increases in funding because of COVID
- Deems: Create two budgets, a pessimistic budget from COVID, and a hopeful budget.
- Derry create a worst-case scenario budget (**action item**).
- Kanzer: make numbers same that are in budget with director's report.
- Kanzer questions FY and receiving BoR money in past FY vs this coming FY.
- Discussion ensued of credit card charges.
- Roush: will ask around of getting reduced CC charges (**action item**).

BREAK FOR LUNCH FOR 70 MINUTES

RYAN MOVES TO ACCEPT FINANCIAL REPORT FOR FY2020/2021. ROUSH SECONDS. APPROVED UNANIMOUSLY BY SHOW OF HANDS OR SAYING AYE.

- Discussion continues about proposed FY 20/21 budget.
- Deems: suggest accepting budget as amended and then move to create an additional "worst case" budget.

DEEMS MOVES TO APPROVE PROPOSED FY 2020/2021 BUDGET AS AMENDED DURING MEETING. MEARS SECONDS. APPROVED UNANIMOUSLY BY SHOW OF HANDS OR SAYING AYE.

- Ryan: please add sum in funding table.
- Development and Funding Overview
 - Deems: Suggest expanding station network, with RMBL, someone else?
 - Kugel: UGRWCD contributes \$5k/year to RMBL weather station network with minimal returns. Interest in working with CSAS and RMBL to expand network?
 - Kugel: Can we take advantage Red Mt SNOTEL or INSTAAR site to add sensors and partnerships with NRCS, RMBL, Districts. Deems: Do a call to researchers for funding/sensors, measure micro climate, this may show we play nice, and good outreach. George: Mining claim name is Triangle Mine.
 - George: Large land owner is Mark ?? at Red Mt Pass, can he be brought in for support?
 - Ryan: This can be a campaign rally for CSAS funding.
 - Derry start conversation with folks at Red Mt to start instrumenting that site (**action item**).
 - Kugel: Reach out to Heather Dutton at San Louis Water Conservation District? Deems: worth reaching out.
 - Derry: Interest in Yampa for CSAS? Deems: They are forward thinking, paying for it is another question. Yampa River Fund and the Yampa Water District? Storm King is great atmo site as opposed to hydrology. Deems: Worth keeping ties. Air/Dust, etc
 - Deems intro Storm King folks to Derry (**action item**).
 - Kugel: Reach out to Nature Conservancy, Carpenter Ranch folks? Kanzer: worth reaching out but likely not much on way of funding.

- Kanzer: Summarized conversation. Mentioned that BoR has a renewed interest in cloud seeding and snow science. BoR is underutilized source for funding. Leverage dust, climate change research?
- Ryan: Suggests hiring a third party fund raiser, Stacy Beau, out of Durango. She has her own company. Derry agreed to inquire.
- Kanzer: Talked with Graham Sextone about the Next Generation Data Collection effort by USGS. Need to follow up. Looking for test beds.
- Kanzer follow up with USGS Next Gen folks. Derry send Kanzer email he sent USGS (action item).

ORGANIZATIONAL DEVELOPMENT

- Board of Directors Status, Development
 - Kanzer: Is there support the director is/is not getting, any comments? Derry: When I send emails response is hit or miss from the board, I regularly tap individuals for assistance.
- Discuss Chris George Succession
 - Kanzer: George what are your intentions? George: Was doing fine until COVID, smoke and health issues has declined health. Willing to help out wherever he can. But needs to step down from Board. Maybe can serve as an advisor? And not a board member. Kanzer: So maybe an emeritus status. Hopefully not his last meeting.
- Officer Elections as Necessary
 - Kanzer: Suggestions on next step? Ryan: reviews bylaws as to officers and number of board members. Kanzer: Time to accept nominations for officers. Ryan: Who volunteers?
 - Deems: I am short on time. Can assume vice-president.
 - Roush: Nominates Kanzer as president and Deems as vice-president. Kanzer: I am worried about not having time. Derry: Reassures Kanzer position will take little of his time. George: Reviews the typical time spent on CSAS responsibilities. Kanzer: Sounds reassuring. Mears: Agrees that suggestions are adequate. No plans to resign from board. Kanzer: Can Ryan be Secretary? Roush: Comfortable staying secretary.

MEARS MOVES TO CONFIRM ALL NOMINATIONS OF OFFICERS, KUGEL SECONDS, APPROVED UNANIMOUSLY BY SHOW OF HANDS OR SAYING AYE.

EVALUATION OF DIRECTOR

KANZER MOVES TO GO INTO EXECUTIVE SESSION. ALL AYES.

- Derry asked to leave meeting and turn off recording and mute himself. Derry turns off record and leaves meeting.

EXECUTIVE SESSION ENDS. DERRY RETURNED TO MEETING. SESSION IS OPEN.

- Kanzer: Approve salary increase. Board wants to revive document began a few years ago that set guidelines and expectations of Director.
 - Derry find documentation pertaining to directors criteria and expectations as well as sub committees formed at 2017 meeting (**action item**).
 - Derry submit 1 page report of accomplishments from 19/20 and 1 page report of goals for 20/21 to board. By Sept 15, 2020. Board responds by October 1, 2020 (**action item**).
- Kanzer: Board happy with director's performance, but need to find a funding source, or plan, for future stability and sustain salary. Derry agrees.
 - Roush: Doing much less than in the past, happy about that. Derry: Thanks board for being members.
- Kanzer had follow up question about PPP loan. Derry: Reviewed PPP loan and current status.
- Kanzer: Can we copy meeting chat notes from meeting? Derry: Yes

SUMMARY OF 2020 ACTION ITEMS

1. Derry, Ryan, Kanzer to finalize Minutes of 2019
2. Derry, Roush to contact recreation industry and Nathan to introduce them to our mission
3. Derry to investigate the stability/condition of the SBB tower if it needs update/correction (maybe Putney too)
4. Derry will put a "no trespassing" or some type of sign to discourage disturbing the Putney tower (others too)?
5. Deems to sign a fieldwork waiver
6. Mears to review the avalanche content on the webpage
7. All Directors to provide a question or two to Derry regarding asking users about their experience/usefulness of our products/website
8. Derry to develop another tab or column for current year budget should revenue be cut
9. Derry to follow up on Roush provided info about reduced credit card processing charges (San Juan Mts Assoc, and Authorize.net)
10. Derry to send out CRRL information to Board and Board to send a funder opportunity to Derry
11. Derry to contact Red Mtn Pass/instar/tri-county/SWCD cooperative use of that site
12. Deems to arrange introduction with Storm Peak Lab folks
13. Ryan to contact Stacy Beaux for fundraising conversation
14. Kanzer to contact nextgen/USGS for testbed ngwos for snow sensing equipment and cooperation
15. Ryan to develop process to evaluate Executive Director for next year
16. Derry to provide his 2018 evaluation notes plus his current self-evaluation and 2020-21 goals

FUTURE MEETING DATES

- February 18, 2021 mid-year meeting

- August 23, 2021 annual board meeting

CHAT MESSAGES

[Keith Roush](#): Art should be able to click on the mic icon on his sqaure to un-mute

[D K](#): <https://choosecolorado.com/nathan-fey-named-director-of-colorado-office-of-outdoor-recreation-industry/>

[Keith Roush](#): E.D report should correct Gigi Richardson, Mesa State to Dr. Gigi Richard at Ft. Lewis.

[D K](#): likewise - Susan Behery is correct 'speeling'

[Keith Roush](#): Gigi is director of Four Corners Water Center at FLC

[D K](#): Southwestern Water CONSERVATION District

[D K](#): Upper Gunnison River Water CONSERVANCY District

[D K](#): no more Mesa State, please chance references to: "Colorado Mesa University"

[D K](#): i need to jump on another call for 30 minutes

[Frank Kugel](#): Spelling should be Andrew 'RICKERT'

[Martha Whitmore](#): I am reconnected, but no video - my computer keeps saying that it is overloaded - and I think that's why I keep losing the connection.

[Tom Ryan](#): That's and action item for everyone.

[Martha Whitmore](#): I agree with Keith.

[Martha Whitmore](#): But, I don't think we have enough events/classess/attendees to justify the credit card charges.

[Frank Kugel](#): I'll be a little late getting back from lunch.

[Frank Kugel](#): The San Luis Valley Water Conservancy District might be worth reaching out to for funding. Heather Dutton is the contact.

[Keith Roush](#): Re: CC processing costs: San Juan Mountains Assoc. uses Authorize.net and they charge 1.4% for Visa and 1.3% for MC. Our charges noted were 2.9% .

[Keith Roush](#): Conservation Lands Foundation E.D. is Brian Sybert in Durango